

Technology exhibitor order form

EXCeL
LONDON
Valid from 1st January - 31st December 2022

Wireless services cannot be fully supported in the presence of interference. Our wireless system is compatible with 802.11a/n, please make sure you use a device that operates on the 5Ghz frequency (802.11a/n), as this is less affected by the type of interference found in an event space.

Orders placed before 28 days from the first day of tenancy will be eligible for our early discount rate. Orders placed within 28 days from first day of tenancy will be charged at our standard rate on all of ExCeL services.



Click here to access our Venue Services Centre to purchase internet services, wi-fi, cleaning, piped services and other essentials for your stand.

Single device event Wi-Fi (WLAN)

| No. of devices | Early discount | No. of devices | Within 28 days |
|----------------|----------------|----------------|----------------|
|----------------|----------------|----------------|----------------|

Cost quoted below is per device for entire event including build dates.

Internet Access for your device via the ExCeL London Wireless LAN (802.11a/n). Up to 8Mbps.

We provide: 1 x Username and Password for 1 user only

You require: A device with a browser and 5Ghz Wi-Fi compatibility

| | | | |
|----------------------|-----|----------------------|------|
| <input type="text"/> | £99 | <input type="text"/> | £119 |
|----------------------|-----|----------------------|------|

Private Wi-Fi hotspot (Hotspot)

| QTY | Early discount | QTY | Within 28 days |
|-----|----------------|-----|----------------|
|-----|----------------|-----|----------------|

Internet access for your device via the ExCeL London wireless LAN (802.11a/n). Up to 8Mbps.

You require: A device with a browser and 5Ghz Wi-Fi compatibility

Hotspot 10 (1 x username and password for 10 concurrent users)

Hotspot 20 (1 x username and password for 20 concurrent users)

Hotspot 30 (1 x username and password for 30 concurrent users)

Hotspot 40 (1 x username and password for 40 concurrent users)

| | | | |
|----------------------|--------|----------------------|--------|
| <input type="text"/> | £499 | <input type="text"/> | £599 |
| <input type="text"/> | £675 | <input type="text"/> | £810 |
| <input type="text"/> | £1,012 | <input type="text"/> | £1,214 |
| <input type="text"/> | £1,349 | <input type="text"/> | £1,619 |

Wireless access point

| QTY | Early discount | QTY | Within 28 days |
|-----|----------------|-----|----------------|
|-----|----------------|-----|----------------|

Wireless access point for 10 users on a stand no bigger than 40sqm via wireless LAN (802.11a/n) Cross communication and own SSID. Up to 8Mbps, other speeds available upon application.

We provide: 1 x SSID and WPA password for 10 concurrent users

You require: Suitable computing device with wireless LAN card (inc. drivers/utilities). Provide us with the SSID and password you would like to use. Maximum of 16 characters for the SSID and a minimum of 8 characters for the password.

SSID: WPA password:

| | | | |
|----------------------|--------|----------------------|--------|
| <input type="text"/> | £1,027 | <input type="text"/> | £1,232 |
|----------------------|--------|----------------------|--------|

Wireless access point per additional 10 users

| QTY | Early discount | QTY | Within 28 days |
|-----|----------------|-----|----------------|
|-----|----------------|-----|----------------|

We provide: Additional 10 concurrent users

You require: Wireless access point (Please see above description)

| | | | |
|----------------------|------|----------------------|------|
| <input type="text"/> | £245 | <input type="text"/> | £294 |
|----------------------|------|----------------------|------|

5GHz USB adaptor hire

| QTY | Early discount | QTY | Within 28 days |
|-----|----------------|-----|----------------|
|-----|----------------|-----|----------------|

Internet access for your device via the ExCeL London wireless LAN (802.11a/n)

We provide: 1 x 5Ghz 802.11a/n USB network adaptor

You require: Suitable computing device with 1 spare USB port and CD drive

(Please note the adaptor is subject to a £40 charge if not returned)

| | | | |
|----------------------|-----|----------------------|-----|
| <input type="text"/> | £75 | <input type="text"/> | £90 |
|----------------------|-----|----------------------|-----|

Internet connection (LAN)

We provide: 1x 10m 10/100/1000 ethernet connection (RJ45 male termination; 1x private IP address behind the ExCeL firewall)
You require: Device with working ethernet/LAN network interface

Internet specification: By default internet bandwidth between 1 Mbps and 10 Mbps is behind our firewall and IP addresses are provided automatically.

| | QTY | Early discount | QTY | Within 28 days |
|---------|----------------------|----------------|----------------------|----------------|
| 1 Mbps | <input type="text"/> | £454 | <input type="text"/> | £545 |
| 2 Mbps | <input type="text"/> | £734 | <input type="text"/> | £881 |
| 5 Mbps | <input type="text"/> | £1,582 | <input type="text"/> | £1,898 |
| 10 Mbps | <input type="text"/> | £2,694 | <input type="text"/> | £3,233 |

Internet specification with public IP address
 Please note our public IP addresses are outside the firewall with no connection restrictions.

| | QTY | Early discount | QTY | Within 28 days |
|---------|----------------------|----------------|----------------------|----------------|
| 2 Mbps | <input type="text"/> | £817 | <input type="text"/> | £980 |
| 4 Mbps | <input type="text"/> | £1,383 | <input type="text"/> | £1,660 |
| 6 Mbps | <input type="text"/> | £1,948 | <input type="text"/> | £2,338 |
| 8 Mbps | <input type="text"/> | £2,260 | <input type="text"/> | £2,712 |
| 10 Mbps | <input type="text"/> | £2,777 | <input type="text"/> | £3,332 |

All connections have automatic IP assignment. If you require a static IP, please tick here

Internet connections above 10 Mbps will be outside our firewall with no connection restrictions

| | QTY | Early discount | QTY | Within 28 days |
|---------|----------------------|----------------|----------------------|----------------|
| 15 Mbps | <input type="text"/> | £3,960 | <input type="text"/> | £4,752 |
| 25 Mbps | <input type="text"/> | £6,468 | <input type="text"/> | £7,762 |

All connections have automatic IP assignment. If you require a static IP, please tick here

For higher bandwidths, please contact exhibitororders@excel.london

Additional IP address (IP)

Additional IP address for use with the ExCeL London internet connection (LAN)
 Please note an additional IP address allows you to use more than one device on your cabled connection. When using a switch, you will require 1 IP address for each additional device that will be connected via a single cable.

We provide: 1 x IP address (specification based upon selection above)

You require: 1 x Internet connection; suitable switch & associated cables

| QTY | Early discount | QTY | Within 28 days |
|----------------------|----------------|----------------------|----------------|
| <input type="text"/> | £83 | <input type="text"/> | £100 |

Network switch

10/100 ethernet hub for networking multiple PC devices (additional cables will be required)

We provide: 1 x 10/100 switch (Please note 1 x port is required for Internet uplink)

You require: Suitable UK Power supply. Please note that by default an internet connection provides 1 x IP address for 1 device. For more devices, additional IP addresses will need to be purchased for use with this switch.

| | QTY | Early discount | QTY | Within 28 days |
|----------------|----------------------|----------------|----------------------|----------------|
| 8 port switch | <input type="text"/> | £83 | <input type="text"/> | £100 |
| 16 port switch | <input type="text"/> | £121 | <input type="text"/> | £145 |
| 24 port switch | <input type="text"/> | £160 | <input type="text"/> | £192 |

Ethernet cables

| | QTY | Early discount | QTY | Within 28 days |
|--------------------|----------------------|----------------|----------------------|----------------|
| 5m ethernet cable | <input type="text"/> | £6 | <input type="text"/> | £7 |
| 10m ethernet cable | <input type="text"/> | £12 | <input type="text"/> | £14 |
| 20m ethernet cable | <input type="text"/> | £22 | <input type="text"/> | £26 |

Network router

10/100/1000 ethernet router for networking multiple PC devices

We provide: 1 x 10/100/1000 router (Please note this is not a wireless router)

You require: Suitable UK power supply.

| QTY | Early discount | QTY | Within 28 days |
|----------------------|----------------|----------------------|----------------|
| <input type="text"/> | £245 | <input type="text"/> | £294 |

Stand cabling

ExCeL London can cable your stand (cost is quoted per cable)

You provide: A detailed stand plan on where you would like each connection to be run

| QTY | Early discount | QTY | Within 28 days |
|----------------------|----------------|----------------------|----------------|
| <input type="text"/> | £88 | <input type="text"/> | £106 |

SUB TOTAL
(excluding VAT)

£

20% VAT

£

TOTAL
(including VAT)

£

Service position

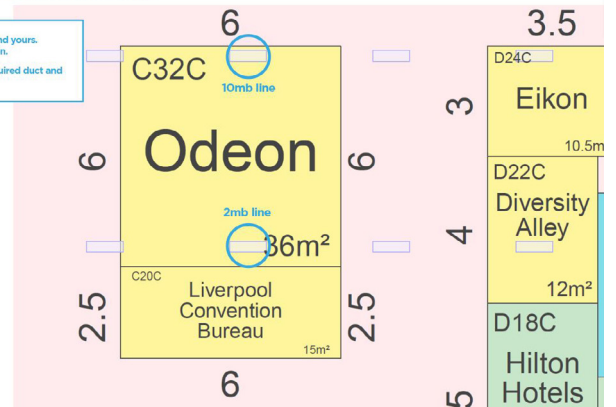


Please ensure a ducted floor plan is sent with this order form.
Please tick if ducted floor plan is enclosed.

You must send a drawing highlighting exactly which duct you need your services/supplies installed to and the orientation of your stand as shown (right):

Example of duct marking

1. Show other stands around yours.
So we know the orientation.
2. Circle and mark the required duct and service.



Summary of terms *This order is accepted on the understanding that full ExCeL Venue Services Terms and Conditions apply (available upon request)*

- American Express and Diners Card will no longer be accepted as a payment method.
- Delivery of orders cannot be guaranteed unless received 21 days before event tenancy.
- **Orders placed before 28 days from the first day of tenancy will be eligible for our early discount rate.**
- **Orders placed within 28 days from the first day of tenancy will incur a 20% surcharge on all of ExCeL Core Services.**
- **Any changes required due to incorrect ducted floor plans will be subject to a surcharge.**
- ExCeL London will not be liable for any consequential or other direct or indirect loss suffered by the Customer howsoever caused.
- Refunds will ONLY be given if written cancellation is received not less than 14 days prior to tenancy (Subject to an administration charge).
- Power and power distribution are not included, nor provided by, ExCeL Venue Services.
- Connection to the ExCeL London network (LAN) will only be allowed if the customer is in accordance with the IT & Communications Connection Policy.
- Currently, wireless technology is not capable of providing a guaranteed level of service (without a strictly enforced policy that maintains a clean airspace) in a challenging event environment which is affected by sources of interference that vary from event to event.
- **You acknowledge and accept that any device I connect the ExCeL London Wi-Fi 5Ghz compatible and any ordered wireless services are subject to interference and cannot be fully supported. Refunds will not be considered due to the effect of interference or the device(s) being 5Ghz incompatible.**

Event / exhibitor details

Event Name:

Stand Number and/or Room Name:

Please note it is your responsibility to advise us of any changes to stand number and/or location. Any associated remedial work will attract additional charges.

Order contact details

We require contact details so we can contact you about your order

First name:

Last name:

Job title:

Company:

Address:

.....

Country: Postal/zip code:

Telephone: Email:

VAT number: Direct Mail Opt-in:

Invoice details

These are the details as they will appear on your invoice (this cannot be changed at a later date)

Same as Order contact details:

Please complete this section if different from Order contact details.

First name:

Last name:

Job title:

Company:

Address:

.....

Country: Postal/zip code:

Telephone: Email:

Payment details

Orders will be invoiced, full payment must be received before the first build day of the event

**Services will not commence
until full payment is received**

Payment Method: Bank Transfer

Credit Card *(Finance team will contact you)*

PO Reference: